



How to Create a job from scratch on the Agworld Website

Recommendations, Work Orders and Actuals can be created through the Jobs page on the Agworld website. This is where you record jobs To Do (Recommendations/Work Orders) and Done jobs (Actuals).

To watch a complete How To video, please follow this link:

<https://www.youtube.com/watch?v=7ZEpfZbP38Q>

Step 1, Create a new job:

Navigate to Jobs by hovering your mouse over Workflow and then clicking Jobs. To create a new job, click on the Create New button, and select New Recommendation, New Work Order or New Actual.

The screenshot shows the Agworld website's Jobs page. At the top is a green navigation bar with links: Maps, Planning, Workflow, Library, Reporting, Communications, and My Business. On the right of this bar is a user profile for "Agworld Agronomist" with a star icon and a link to "Account Settings". Below the navigation bar is a breadcrumb trail: "Workflow » Jobs » Jobs". A search bar is on the right. The main content area has a "Jobs" header with a "Create new" button. Below this is a filter menu with options: "New Recommendation", "New Work Order", and "New Actual". The main table shows a list of jobs. The first job is "Canola Gypsum 2017" by "Agworld Farming Company" for the year "2017", with a "Created" date of "08 Mar 20..." and a "Due" date of "26 Mar 20...". The "Paddocks" column lists "Veitches..." and the "Inputs" column lists "Gypsum (fine screened)". The "Author" column shows "Agwor". The second job is "Knockdown" by "Agworld Farming Company" for the year "2017", with a "Created" date of "06 Sep 20..." and a "Due" date of "01 Apr 20...". The "Paddocks" column lists "Lucerne" and the "Inputs" column lists "Roundup Attack, Nufarm TriflurX Herbicide, ...". The "Author" column shows "Agwor". The third job is "Knockdown" by "Agworld Farming Company" for the year "2017", with a "Created" date of "06 Sep 20...". The "Paddocks" column lists "Rabbits" and the "Inputs" column lists "Roundup Attack, Nufarm TriflurX Herbicide, ...". The "Author" column shows "Agwor".

Step 2, Enter in basic details:

In the new job page, start filling out the basic details including Client, Season, Activity Title and the dates (these will be Due and Expiry on Recommendations/Work orders and Started/Completed on Actuals).

If you have activity templates set up, you can save time by clicking on the Apply a Template button. This will auto-fill the remainder of the form with your pre-saved information (such as a basic knockdown spray, pre-emergent or in crop sprays etc.)

New Actual:

⚡ Apply a Template

Basic Details

Locations

At least one location is required

+ Add Location

Pests & Problems

+ Add Problem

Inputs & Operations

+ Product

+ Seed

+ Operation

Application Details

Current Weather Conditions

Assign

Basic Details

Company*

Agworld Farming Company

Season*

2017

Changing the company will reset locations and assignments

Title*

E.g. Summer Knockdown

Timing

Started

Select a date

Completed*

2017-03-20 12:48

Other

Appearance

☒ Show map

Tags

Select or enter a new value

Used for filtering jobs and integrations

Cancel

Save as Draft

Save

Step 3, Locations:

Add in the paddocks the jobs will apply to. You can add in as many paddocks as you need. Once you have added a paddock, that paddock will disappear from this list.

New Actual:

⚡ Apply a Template

Basic Details

Locations

Cowan

Northern Extension (42.72 ha)

Floyd

Northern Extension (33.27 ha)

+ Add Location

Pests & Problems

+ Add Problem

Inputs & Operations

Glyphosate 450

1.5 L/ha

Garlon FallowMaster

80 mL/ha

Uptake

0.5 %

Ammonium Sulphate Herbicide Adjuvant

1 %

Location

Select a paddock

Northern Extension - Cruise

Northern Extension - Fosters

Northern Extension - Grano

Northern Extension - Green Hill

Northern Extension - Harrison

Northern Extension - Jamestown

Cancel

Save as Draft

Save

Step 4, Pests & Problems:

Choose the Pests & Problems the job is targeting. This list is a comprehensive database of insects, weeds, diseases and other management problems. Filling this section assists in communicating to the grower the reason for the job, and to assist for review later in the season. You can add in as many pests as you want. You can also set the infestation severity so that you can record and report on the problem, and track the effectiveness of the job.

New Actual:

⚡ Apply a Template

Basic Details

Locations

Cowan
Northern Extension (42.72 ha)

Floyd
Northern Extension (33.27 ha)

+ Add Location

Pests & Problems

Barryard grass

Annual thistles

+ Add Problem

Inputs & Operations

Glyphosate 450
1.5 L/ha

Garlon FallowMaster
80 mL/ha

Problem

Volunteer wh

Volunteer wheat

Volunteer Wheat Glyphosate Tolerant

Volunteer wheat (IT)

Cancel

Save as Draft

Save

New Actual:

⚡ Apply a Template

Basic Details

Locations

Cowan
Northern Extension (42.72 ha)

Floyd
Northern Extension (33.27 ha)

+ Add Location

Pests & Problems

Barryard grass

Annual thistles

Volunteer wheat
12 per m^2

+ Add Problem

Inputs & Operations

Glyphosate 450
1.5 L/ha

Problem

Volunteer wheat

Infestation

12

Infestation unit

Per Square Meter

Stage

2 leaf

Severity

Medium

Description

Delete Problem

Cancel

Save as Draft

Save

Step 5, add in products:

Use the + Product, + Crop and + Operation buttons to add in the products, seed varieties and operational costs to the job. You can select the inputs from the list provided. All you need to do is enter in the rate and the price (if relevant) for each of the inputs. WHPs are entered in this section; any active WHPs show up on the iPad and Website farm maps, so that all users connected to the farm company have visibility on any active WHPs, such as grazing, re-entry and plantback.

New Actual:

Barnyard grass >

Annual thistles >

+ Add Problem

Inputs & Operations

Glyphosate 450 1.5 L/ha >

Garlon FallowMaster 80 mL/ha >

Uptake 0.5 % >

Ammonium Sulphate Herbicide Adjuvant 1 % >

Boomspray application 1 ha/ha >

+ Product

+ Seed

+ Operation

Application Details >

Current Weather Conditions >

Assign >

Comments >

Product

Select a Product

☐ Only show price list items

Recently Used

Glyphosate 450 >

Garlon FallowMaster >

Uptake >

Ammonium Sulphate Herbicide Adjuvant >

Urea >

DuPont Glean herbicide >

Logran 750 WG >

Gramoxone 360 Pro Herbicide >

BS1000 >

Nufarm Striker Herbicide >

Cancel

Save as Draft

Save

New Actual:

Barnyard grass >

Annual thistles >

+ Add Problem

Inputs & Operations

Glyphosate 450 1.5 L/ha >

Garlon FallowMaster 80 mL/ha >

Uptake 0.5 % >

Ammonium Sulphate Herbicide Adjuvant 1 % >

Boomspray application 1 ha/ha >

+ Product

+ Seed

+ Operation

Application Details >

Current Weather Conditions >

Assign >

Comments >

Product

Glyphosate 450

Per Area

Rate* 1.5

Rate unit Litres

per Hectares

Price \$ 4.5

Per Litres

Tags

Select or enter a new value

Restriction Intervals

Re-entry

E.g. 24... Hours

Harvest

E.g. 2... Days

Stockfeed

E.g. 2... Days

Rainfast

E.g. 24... Hours

Grazing

E.g. 2... Days

Plantback

E.g. 2... Days

Delete Product

Cancel

Save as Draft

Save

Step 6, Application Details:

Select the Application Details section to add in the water rate (or if applicable, set to a Dry Application). You can also enter in here some tank and rig set up information, as well as row spacing, band width, Timing etc.

New Actual:

Barnyard grass >

Annual thistles >

+ Add Problem

Inputs & Operations

Glyphosate 4501.5 L/ha >

Garlon FallowMaster80 mL/ha >

Uptake0.5 % >

Ammonium Sulphate Herbicide Adjuvant1 % >

Boomspray application1 ha/ha >

+ Product+ Seed+ Operation

Application Details >

Current Weather Conditions >

Assign >

Comments >

Application Details

Liquid ApplicationDry Application

Water rate70L/ha

Tank size0L

Application methodBoomspray

Nozzle typeSelect a nozzle type

Droplet sizeSelect a droplet size

Advanced Options

PhaseSelect a phase

SituationSelect a situation

TimingSelect or enter a new value

Skip rowSelect a skip row

BandPercentageBand Width / Row Spacing

E.g. 30%

Cancel

Save as DraftSave

Once this has been completed, simply click on Save

That's it! Your job has been recorded in Agworld.